

Mundesley Medical Centre Scanning Administration Note:

Follow "Patient Consent Protocol" when "Completing" this document

**Parental Consent Form
for another person to access my child's record**

My name is.....

I have parental responsibility (See overleaf) for:-

Name of child.....

Date of Birth (of child).....

Address.....

.....

.....

Telephone.....

I give permission for the Doctors and Staff at Mundesley Medical Centre to disclose and/or discuss any test results or information regarding my above named child's medical health and/or records with:

Name.....

Relationship.....

This consent will automatically expire in when your child is aged 16 years.

Parent signature

Date.....

If you or your child wishes to revoke this consent at any time you must inform reception to update records.

Proof of Parental Responsibility:

A mother automatically has parental responsibility for her child from birth.

A father usually has parental responsibility if he's either

- Married to the child's mother at the time of the child's birth
- Listed on the birth certificate

Same-sex partners will both have parental responsibility if they were civil partners at the time of birth or treatment e.g fertility treatment.

Adoptive parents will both have parental responsibility on the adoption certificate.

| | Question | Yes | No |
|---|---------------------------------------|-----|----|
| 1 | Did you give birth to the child? | | |
| 2 | Are you registered with this practice | | |
| 3 | Are you the child's father? | | |
| 4 | Are you the child's civil parent? | | |
| 5 | Are you the child's adoptive parent? | | |

If **Yes to Question 1 and 2** receptionist can check mothers record for child's birth date.

If **Yes to Question 1 and No to Question 2** the child's birth certificate will be required as proof.

If yes to **Question 3** a copy of your child's birth certificate or your marriage certificate will be required.

If yes to **Question 4** a copy of your civil partnership certificate will be required.

If yes to **Question 5** a copy of child's adoption certificate will be required.

Proof of identity is required for parent

| Proof of Identity | Tick one |
|---|----------|
| • Current valid passport (with English translation) | |
| • Current full or provisional photocard driving licence (with English translation) | |
| • EU/EEA Member State Identity Photo-Card or National Identity photocard (Not UK) | |
| • Shotgun Licence or Firearms Certificate | |
| • Northern Ireland electoral ID card | |
| • Instruction from the Court appointing an individual: Court of Protection or Grant of Probate | |
| • Confirmation of receipt of State Benefits from a Government Agency (including Government issued Pensions) | |
| • HMRC Tax Notification letter /Assessment letter or Statement of Account | |

Identification of parent checked by receptionist (name).....

Date.....